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| i 04/22 | Attendees: Roy Clifton, Jo Taylor, Sarah Taylor, Ian Dodgson, John Quilter, Becky Morris, Nicola Williams  Phil Hills (CCLT), David Lindsay, Matt Hawcroft attended via zoom |  |
| ii o4/22 | Declarations: *Attendees at all meetings and events will be asked to declare if they have any pecuniary or other declarable interest in planning, land ownership, development, affordable housing or any other of the interests or potential interests of the STEND\_HWP. To avoid a conflict of interest no landowner offering a site for consideration shall participate in discussion on the potential allocation of sites as a Member of the STEND\_HWP.*  Matt Hawcroft, declared an interest as he’s worked as a planning agent for a local RICs business |  |
| iii 04/22 | Apologies: Sharon Waite. |  |
| iv 04/22 | Minutes:  a. STEND\_HWG 07.02.22  Members agreed the minutes dispersed as a true record. |  |
| v 04/22 | Review/adopt Terms of Reference (previously circulated)  *ADOPTED* | NW |
| vi 04/22 | Report: AG/NW/JQ to engage in a Teams meeting with Sarah Roberts & Nick Marsden of CC’s affordable housing team: *NW attended a zoom meeting with Imogen Day & Sarah Roberts of CC’s Affordable Housing Team (AHT) Subject/s matters reported below.* | AG |
| vii 04/22 | 1. Review Housing Needs Surveys/particularly ref need to identify & engage ‘hidden’ homeless.  AHT would fund our HNS/review ongoing/ new survey sent. The balance of benefits/against the cons/timing.   * ***Members agreed funding our own HNS due to the need to fulfil in the short term to avoid the holiday season and keep the momentum up*** * *Members were uncomfortable with the CC HNS approach with detailed financial questions* * *RC questioned the campaign focus/discussion re affordable tenure types* * *NB 2014 survey revealed a high % of affordable to rent properties* * *32 families currently registered with Homechoice, 15 of whom are 55+ 1&2 bed properties* * *NW proposes we use a stamped ‘horse shoe’ gummed leaflet questionnaire/inc link to Survey Monkey/****costs?*** * *NW agenda item 11/4/22 to fund /match on agenda* * *NW has emailed Carol Mould re Community Chest, no response to date* * *JQ to establish cost of a Royal Mail Drop to STEND postcodes* * *JO T volunteered to set up* [*https://www.surveymonkey.co.uk/*](https://www.surveymonkey.co.uk/) * *JT advices she can assist with analysis, however we need to outsource data input. Social media appeal?*   *Discussion centred how best to achieve a targeted publicity drive leafleting/social media/wider media. Members wish to focus publicity locally/while aware the story is likely to be picked up nationally*  *NW has attempted to engage with ‘homeless stories’, suggest a chat room with JT for personal (anonymous) stories*  *ID proposed a drive to engage businesses, exploring the real benefit of fulfilment (ID to enable publicity?)*  *ST agreed, and described the struggles to staff all local businesses due to accommodation shortage*  *NW to Distribute draft HN Survey*  DL cautions: ‘the best approach to increase response by minimising questions is to only ask questions where the answers provided will determine specific actions / change in approach. Do not ask questions that will not change what we will decide to do or we do not need that information now.’ | NW/SW/ JQ  NW/JQ/DL?  NW  JQ  JT  JT  NW/JT  ID  NW/JQ/DL |
| viii 04/22 | Review/agree to disperse Press release ‘Call for Land’  (NB this has appeared in a slightly different format in Trio in order to make print deadline)   * *SR advices an open call for land is unnecessary, given a clear vision of need/fulfilment options.* ***Members concur*** * *More land than necessary might emerge/difficulty of ‘fighting off’ developers* * *We should concentrate on tabled land options* * *Affordable housing \_had\_ supported Ocean 2018 app subject to S106/now outdated by the NDP* * *SR agrees likely support for an affordable mixed tenure/ app on the Glebe Farm site/ notwithstanding constraints* * *Similarly Chapman’s land/HNT have agreed to land search and supply contacts* | NW/SR/ID |
| ix 04/22 | Correspondence:  Andrew George (AG) emailed Jonny Alford CC (Head of Estates) our behalf re proposals at Glebe Farm.  NB/NW researched the tenant’s business model FIO & supplied AG with a brief history of communication with JA dating back to 2017, when JA informed the tenancy had 3 yrs to run.  JA response:   * JA response cc’d Stephen Morgan who leads the farm team/ best placed to take it forward * Tenancy in place/exact timing of termination TBC * *The Farms* *Service (TFS)* *recognise the community ambition and broadly support it* * SM/TFS must complete estate planning piece before being in a position to formulate anything definitive to enable CCLT or any other party to commit resource to this site * Suggest Steve picks up with NW catch up/info share conversation post Easter other priorities on the Farms workload are cleared **NW to request SM’s contact/AG to confirm May STEND\_HWG next meeting** | NW |
| x 08/22 | Diary Dates: 3rd May’22 Next meeting/ location: St Endellion Hall | NW |