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| i 05/22 | Declarations: *Attendees at all meetings and events will be asked to declare if they have any pecuniary or other declarable interest in planning, land ownership, development, affordable housing or any other of the interests or potential interests of the STEND\_HWP. To avoid a conflict of interest no landowner offering a site for consideration shall participate in discussion on the potential allocation of sites as a Member of the STEND\_HWP.*  None |  |
| ii 05/22 | Apologies: Jo Taylor, Julian Harris, Charlotte Collins, Kevin Honey, Sean Keeble, Ian Dodgson |  |
| iii 05/22 | Minutes:  a. STEND\_HWG 04.04.22  Members agreed the minutes dispersed as a true record. |  |
| *iv 05/22* | *a.* Review (in the light of PC funding) how the Housing Needs Survey should be dispersed:  *Discussion concluded in the light of funding award from the PC, and in an effort to achieve a high % of returns @horseshoe gummed stamped leaflet/ survey monkey are the preferred options.*  *b. JQ to establish cost of a Royal Mail Drop to STEND postcodes Dependant weight/size*  *c. Volunteer (Jo) to set up* [*https://www.surveymonkey.co.uk/*](https://www.surveymonkey.co.uk/)    *d. N.B. Strap Line suggestions/images/St Endellion? Phot? ‘this could be the most important communication you’ll ever get about our community!’*  *e. Book Halls for public Q&A 11/12th June*  *f. Leaflet with RM distribution centre to be delivered by 23th May/distribution 13th June. JQ to contact in the RM re timing*  *g. BM to compile a list of business based/working in the parish* | NW  NW  JT  JQ  NW  JQ JT  JQ  BM |
| v 05/22 | a. Review draft Housing Needs Survey/previously circulated:  *Members collectively edited the previously circulated copy, removing an entire selection/adding input from discussion with employer members to reflect their current issues. NW to complete final edit & circulate to ID/CC & AG for feedback.*  *b. Forwarded to printer John Sinnott for formatting with a suggested image. NW contacted AG for CCLT logo permission.* | NW (done)  done |
| vi 05/22 | Correspondence:  a. History*:* (AG) emailed Jonny Alford CC (Head of Estates) our behalf re proposals at Glebe Farm.  JA response:   * Suggest Steve picks up with Nicola Williams after Easter when Steve he will have cleared other priorities on the Farms work load for a catch up / info share conversation.   b. NW to email Stephen Morgan to open conversation  *SM responded/Teams meeting @ 10a.m 05/05*  c. Imogen Day (ID)/CC’s AHT requires final HNS copy for review  c. ID supplied Chapman land register/inc contact details  d. Volunteer needed to draft contact letter to Chapman’s/inc outlining NDP restriction ref exception site/mixed tenure development subject to planning permission. | NW/SW/ JQ  NW  done  done  JQ/NW  CCLT/NW to speak to AG |
| vi 05/22 | Diary Dates: 16.05.22 OUTLAW?Location TBC |  |