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| Minute  i 07/22 | Present: Dominic Fairman (guest), Nicola Williams, David Raynor, John Quilter, Kevin Honey, Julian Harris, Sharon Waite, Kate Sloman, David Lydsay, Jo Taylor, Becky Morris, Roy Clifton, Sarah Taylor, Ian Dodgson. | Action  NW to contact KS ref 1st meeting discussions/  done meeting TBC |
| ii 07/22 | Apologies: Charlotte Collins, Zoe Keeble, Shaun Keeble |  |
| iii 07/22 | Election of Chairperson: Jo Taylor |  |
| iv 07/22 | Declarations: *Attendees at all meetings and events will be asked to declare if they have any pecuniary or other declarable interest in planning, land ownership, development, affordable housing or any other of the interests or potential interests of the STEND\_HWP. To avoid a conflict of interest no landowner offering a site for consideration shall participate in discussion on the potential allocation of sites as a Member of the STEND\_HWP.*  None |  |
| v 07/22 | Minutes:  a. STEND\_HWG 04.02.22  Members agreed the minutes dispersed as a true record. |  |
| vi 07/22 | Review/ adopt draft Terms of Reference/DL requested the decision to adopt is rolled over until the next meeting. | NW |
| vi 07/22 | Correspondence:  *Andrew George (AG) has discussed on our behalf proposals at Glebe Farm with Sarah Roberts & Nick Marsden/CC’s Affordable Housing Team \_not yet discussed with Jonny Alford.* | AG |
| vii 07/22 | *Review Housing Needs Surveys/particularly ref need to identify & engage ‘hidden’ homeless.*  Discussion agreed a sub meeting to discuss and formulate HN survey questions to submit to members @ the next meeting. | NW/SW/ JQ |
| viii 07/22 | NW suggested inclusion of Pendoggat within the AoB  Discussion followed on the suitability of sites surrounding Hillson’s close/and the possibility of making a ‘local’ contact with the family in ownership.  JH suggested direct contact with owners. Some discussion ref the ease of contact.  NW expressed an opinion that she’d prefer to confer with the AONB first, it was agreed she’d contact Jim Wood informally.  Hillson’s/Barry Collins | TBC/Agenda 04.04.22  NW  NW |
| ix 08/22 | Diary Dates: 4th April next meeting/ location TBC | NW |